

OAKLAND~MAPLEVILLE FIRE DISTRICT OPERATING COMMITTEE

Meeting Minutes September 28, 2016

Opening:

The regular meeting of the Oakland~Mapleville Fire District Operating Committee was called to order at 7:06 pm on September 28, 2016 in the district fire station at 46 Oakland School St. Oakland, RI by Bob L'Esperance, Moderator.

Voting Committee Members Present: Treasurer Patricia St.Pierre, Tax Assessors Mike Cosetta and Leigha Joyal, **Clerk** Richard Lapierre

Commissioners: Ed Bertholic, Warren Steere and Tom Demers

Office Clerk Anne Chretien and **Fire Chief** Joe Bertholic

Absent: Tax Collector Richard Nolan

A. Approval of Minutes

The minutes of the August 31, 2016 meeting were sent to all members for review and posted on the RI Secretary of State's web-site.

Motion was made by Mike Cosetta to approve and waive the reading of the previous meeting minutes and seconded by Leigha Joyal.

Unanimously voted "Aye" by all Committee Members present.

B. Commissioners Report

- Parking lot coating/stripping has been completed
- Proposals from Kafin Oil were received and accepted, to service both a/c systems and rear furnace and for yearly service/maintenance.
- Joseph Bertholic was appointed Chief of OM Fire Department for a one year term by the Commissioners.
- Warren Steere was appointed to a three year term by the Operating Committee – motion was made by Mike Cosetta and seconded by Richard Lapierre.
Unanimously voted "Aye" by all Committee Members present.
- Motion to accept the Commissioners Report was made by Richard Lapierre and seconded by Patricia St. Pierre.
- Unanimously voted "Aye" by all Committee Members present.

C. Chief's Report

- Runs were 61 from August 25, 2016 thru September 27, 2016. (See attached report.) Average 4 personnel per run. At times there are still unanswered calls.
- ISO rating for OMFD is 5/8B. Mike Cosetta met with me and the representative- this rating is reviewed every 3 years.
- Motion to accept the Chief's report was made by Richard Lapierre and seconded by Mike Cosetta.
- Unanimously voted "Aye" by all Committee Members present.

D. Tax Assessors Report

- Survey of street lights will be made soon. National Grid to be contacted regarding the change to LED lights.
- Tax roll has been reviewed and is complete.
- Motion to accept the Tax Assessors Report was made by Patricia St. Pierre and seconded by Richard Lapierre.
- Unanimously voted "Aye" by all Committee Members present.

E. Tax Collectors Report

- Collections from 9/1/2016 to 08/31/2017 which includes prior year taxes, interest and fees totaled \$2249.20 as of September 28, 2016. Outstanding balance to be collected is pending. See attached report.
- The tax bills will be ready for mailing by 10/14/16. In an area where we can put a note to the tax payers we will notify them of the upcoming launch of the website – oaklandmaplevillefd.com on November 1.
- M. Cosetta asked if we could also put a notification for the reflective address numbers. It will be looked into.
- The office clerk requested that credit/debit cards be accepted for payment of taxes through a software company called Point and Pay, which is associated with the tax software company we use – Vision. There would be no set-up or maintenance fee because of the relationship with Vision. A fee of 3% will be charged to the tax payer if they choose this payment method. It was agreed to by the committee
- Motion to accept the Tax Collectors report was made by Mike Cosetta and seconded by Richard Lapierre.
- Unanimously voted "Aye" by all Committee Members present.

F. Treasurers Report

- All bills are paid and up-to-date. See attached report.
- The budget for 2016-17 was passed at the annual meeting.
- The 2015-16 audit items will be brought to auditors within the next week or so.
- Motion to accept the Treasurers Report as presented was made by Richard Lapierre and seconded by Mike Cosetta.
- Unanimously voted “Aye” by all Committee Members present.

G. Old Business

- Building Lighting – N/A
- By-Laws Committee – N/A.
- Storage/Training Building Update – Doors and trim around the windows need to be completed. Outside the building stairs and small deck to the second floor to be installed. Painting needs to be completed.
- Fire Station Telephone System – we are waiting for Cox Communications to complete the needed work.
- Engine 14 – No update- work on hold
- OMFD Website – Chief to meet with Jill Stevenson, web master, to review the website and add new material.
- Hour/VFIS Insurance – Upgrade of insurance to cover longer hours worked by per diem. The chief will contact Brad Preston and schedule changes for Nov 1.

H. New Business

- Legal counsel has been hired for the district in the person of Timothy Kane. He is familiar with municipal issues and open meeting laws. He will be available when needed and will not attend monthly meetings unless requested.
- Daniele Industry will be adding an additional 18,000 sq ft building at the Bronco Hwy facility.

I. Public Comment

N/A

J. Notifications and Announcements

N/A

K. Adjournment

- **Motion** to adjourn the meeting at 8:15 pm was made by Richard Lapierre and seconded by Mike Cosetta.
- Unanimously voted “Aye” by all Committee Members present.

Minutes respectfully submitted by: Anne Chretien, Office Clerk